

JEFFERSON PARISH HUMAN SERVICES AUTHORITY
CONFERENCE ROOM
3616 S. I – 10 Service Road W, Second Floor
METAIRIE, LOUISIANA 70001

MINUTES

MONDAY, August 6, 2012

Authority Board Members in Attendance:

Quin Bates	Kevin Centanni	LaCresiea Olivier
Olga Bogran	Paula LaCour	Nancy Pearson
Bob Bradley	Al Majeau	

Authority Board Members Absent:

Sandy Arsenaux Terry Hardouin

Staff in Attendance:

Lisa English Rhoden, Executive Director
Tammy Valenti, CAA
Teresa Jenkinson, COO/CFO
Gay LeBlanc, Director of Programs
Tom Hauth, Medical Director

Guest in Attendance:

Mike Spinato, Prospective Board Member
Raphael Saddy, Prospective Board Member
Jackie Hall, Consultant

The meeting was called to order by Ms. Pearson at 6:00 p.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda.

Mr. Majeau made a motion to accept the agenda. Mr. Bradley seconded the motion.
Passed unanimously.

2. Public Comment. None.

3. Approval of Minutes.

Ms. Olivier made a motion to accept the minutes as presented prior to the meeting.
Seconded by Mr. Majeau. Passed unanimously.

4. Required Approvals Agenda.

A) Monitoring Report – Consultants & Contract Work – Ms. Bogran made a motion
to accept the Consultants & Contract Work monitoring report as presented prior to the meeting.

Seconded by Mr. Bradley. Passed unanimously.

Monitoring Report – ENDS Focus of Grants/Contracts – Mr. Bradley made a motion to accept the ENDS Focus of Grants/Contracts monitoring report as presented prior to the meeting. Seconded by Mr. Majeau. Passed unanimously.

B) Financial Quarterly Report (April – June) – Ms. Jenkinson reported and answered questions regarding the Financial Quarterly Report. A motion was made by Ms. Bogran to accept the Financial Quarterly Report as presented prior to the meeting. Seconded by Ms. Olivier. Passed unanimously.

C) FY2012 – 2013 Budget - Ms. Jenkinson reported and answered questions regarding the FY2012 – 2013 Budget. A motion was made by Mr. Centanni to accept the FY2012 – 2013 Budget as presented prior to the meeting. Seconded by Mr. Bradley. Passed unanimously.

Ms. Jenkinson stated the Board will receive a letter and questionnaire from the Auditors to be filled out and sent back directly to the Auditors as part of the JPHSA Audit.

At this time, after much discussion, Ms. Pearson asked that the Board initiate a letter to elected officials to voice concerns regarding Magellan's electronic health record not supporting the billing process in full. A motion was made by Mr. Centanni for Ms. Pearson to draft a letter to elected officials and the Board would meet on Monday, August 13, 2012 to review and approve before sending. Seconded by Mr. Majeau. Discussion followed. Mr. Centanni amended the motion to have Ms. Pearson write a letter and send without a follow-up meeting to approve. Seconded by Mr. Bates. Ms. Pearson called for a vote. 4 Yeas (Mr. Centanni, Ms. LaCour, Mr. Bradley, and Mr. Bates), 3 Nays (Mr. Majeau, Ms. Bogran, and Ms. Olivier). Motion passes.

5. Board Generated Agenda.

A) Executive Director/Staff Update – Ms. Rhoden reported as follows:

- NOCHF Grant Update (Dr. Thomas Hauth) – Dr. Hauth reported to the Board on the NOCHF Grant and answered questions.
- Community Development Block Grant Funding (Teresa Jenkinson) – JPHSA applied in March through Jefferson Parish Community Development and was awarded \$100,000.
- FY 2012-2013 Budget – The budget was spread amongst all Divisions. Ms. Jenkinson will be holding monthly meetings with Division Directors.
- Policy Governance Training – Submitted a call for a consultant through the International Policy Governance Association. No consultants from this local region responded. A motion was made by Ms. Bogran for staff to work through getting a consultant/trainer for

the Annual Board retreat in the Policy Governance Model. Seconded by Ms. Olivier. Passed unanimously.

- Gift Cards – Ms. Rhoden discussed a burglary and assured the Board current procedures have been tightened. All other necessary steps have been taken.
- All-Staff Meeting Postponed – Ms. Valenti will inform the Board when they have been rescheduled.
- Senator David Heitmeier (Meeting) – A meeting was requested by Sen. Heitmeier regarding managed care.
- David Dysart, Director of Emergency Management, Jefferson Parish (Meeting)
- DHH MOU – JPHSA is in negotiations with DHH.
- Acadiana Area Human Services District Phase II Assessment
- COA Conference – Two staff are attending the COA Conference and will bring back information regarding JPHSA's accreditation.
- Board of Directors Badges – Badges will be made for Board members.

B) Board Job Description – After review, the Board made minor changes to this policy. A motion was made by Ms. Olivier to make minor changes to the Board Job Description Policy. Seconded by Mr. Bradley. Passes unanimously.

Global Governance Policy – After review, the Board made no changes to this policy.

Governing Style Policy – After review, the Board made no changes to this policy.

C) Financial Responsibility – Mr. Centanni stated the committee members, Mr. Bates and Mr. Bradley, could not meet at the scheduled meeting, so Mr. Centanni met with staff to discuss the options for broadening the Financial Planning and Budgeting Policy. Discussion followed. It was determined that the Committee will meet again and bring a recommendation to the Board at their next meeting.

D) Board Linkage Update – None.

E) Board Recruitment – Ms. Pearson asked Mr. Saddy to please tell the Board about himself and his interest in JPHSA. Mr. Bradley will meet with Mr. Saddy. Ms. Bogran stated she met with Mr. Saddy prior to the meeting.

Ms. Valenti stated the Board still has several positions available:

- Developmental Disabilities, general position;
- Addictive Disorders, general position;
- Mental Health, professional position; and,
- Mental Health, representing parents, consumers or advocacy groups position will be available in September 2012.

F) Resources of Human Development Contract for Supportive Housing – Mr. Centanni made a motion to authorize the Executive Director to enter into a contract with Resources of Human Development Contract for Supportive Housing. Seconded by Mr. Bradley. Passed unanimously.

G) CSPDD Regional Advisory Committee Recommendations – A motion was made by Mr. Bradley to recommend the following individuals to the CSPDD Regional Advisory Committee: Joseph Waddell, Mary Kay Cowen, and Catherine Marshall. Seconded by Ms. Bogran. Passed unanimously.

H) Call for a Nominating Committee for the Offices of Chair and Vice-Chair – Ms. Pearson asked members to serve on the Nominating Committee. Mr. Majeau, Ms. Olivier, and Mr. Bradley will serve on this Committee. The Committee will bring nominations to the next Board meeting on September 10, 2012.

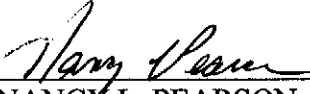
6. Announcements.

A) Board Generated Items – None

B) Next Board meeting –The next meeting will be held on **Monday, September 10, 2012**, at the JPHSA Office at 3616 S I-10 Service Road W, Metairie, LA 70001, **6:00 p.m.** (**September 3 is the Labor Day Holiday**).

7. Adjournment.

The Board meeting was adjourned at 7:44 p.m. by a motion made by Mr. Centanni. Seconded by Ms. Olivier. Passed unanimously.



 NANCY L. PEARSON
 JPHSA Chairperson